Stafford High School Campus

Student Assembly

August 29-31, 2016

ADMINISTRATORS & COUNSELORS

ADMINISTRATORS

MS. MORGAN: CAMPUS PRINCIPAL

MR. GARCIA: ASSISTANT PRINCIPAL

MR. KEARNS: ASSISTANT PRINCIPAL

DR. JACKSON: ASSISTANT PRINCIPAL

COUNSELORS

MS. LANDRY

MR. BEASLEY

MS. CHILDRESS

DIRECTOR OF CTE: MS. NORDT

ACADEMIC EXPECTATIONS

THE COMMON FIVE

- COME TO CLASS PREPARED WITH ALL NECESSARY MATERIALS
- WHEN THE BELL RINGS, YOU WILL BE IN YOUR SEAT AND WORKING ON THE WARM-UP
- ANSWER ALL QUESTIONS IN COMPLETE SENTENCES
- C3B4ME – WHEN IN DOUBT, CHECK 3 SOURCES OF INFORMATION BEFORE ASKING THE TEACHER
- SHOW WHAT YOU KNOW - COMPLETE AN EXIT TICKET DAILY

ASSESSMENT REQUIREMENTS

STAAR Assessments for:

- **English I (Reading and Writing)**
- **English II (Reading and Writing)**
- **Algebra I**
- **Biology**
- **US History**

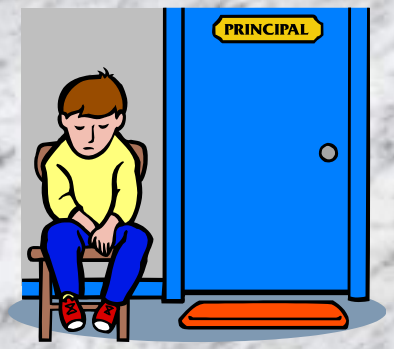
All tests must be taken and passed to qualify for graduation.

WHAT CAN I DO NOW TO PREPARE?

- Read and Write Daily
- Attend Tutorial Sessions
- Complete & Submit All Assignments on Time
- Participate in Class Discussions
- Study Daily
- Track your grades and attendance
- Set Goals
- Ask for help when needed
- Know your transcript and your class rank
- Begin early researching scholarship opportunities and applying for admission

Be a responsible student!

BEHAVIORAL EXPECTATIONS



NON-NEGOTIABLE BEHAVIORS

EACH STUDENT IS EXPECTED TO:

- **DEMONSTRATE COURTESY AND RESPECT TO ALL STUDENTS, TEACHERS, AND OTHER DISTRICT STAFF AND VOLUNTEERS**
- **BEHAVE IN A RESPONSIBLE MANNER, ALWAYS EXERCISING SELF-DISCIPLINE**
- **ATTEND ALL CLASSES, REGULARLY AND ON TIME**
- **PREPARE FOR EACH CLASS, TAKE APPROPRIATE MATERIALS AND ASSIGNMENTS TO CLASS**
- **FOLLOW DISTRICT AND CAMPUS STANDARDS OF GROOMING AND DRESS**
- **OBEY ALL DISTRICT, CAMPUS AND CLASSROOM RULES**
- **COOPERATE WITH AND ASSIST THE SCHOOL STAFF IN MAINTAINING SAFETY, ORDER AND DISCIPLINE**

NON-NEGOTIABLE BEHAVIORS

WEAPONS
DRUGS, ALCOHOL, TOBACCO AND E. CIGARETTES
BULLYING
HARASSMENT
PROFANITY (USE OF THE "F" TOWARDS SOMEONE IS AN AUTOMATIC 3 DAY OSS)
FIGHTING
GANG ACTIVITY
STEALING
VANDALISM OR GRAFFITI
PUBLIC DISPLAY OF AFFECTION

TARDY STATIONS

- It is your responsibility to be on time to class every day and every period.
- When a student is tardy to class, he or she will be escorted to a tardy station by a hall sweeper.
- Students must have their ID on them at all times. If students don't have an ID then they must know their ID number.
- Student will then be escorted back to class by a sweeper or to the principals office depending on the number of tardies.
- Once you return to class, you must sign-in to the tardy log-in sheet and then be seated to begin instruction without disrupting the class.

HALLWAY ETIQUETTE

- **Be courteous in the hallways and always walk to your right. Do not walk in the center of the halls.**
- **If you carry your back pack on your back, be careful when you are in a crowd. Don't carry any personal belongings in your back pack like cellphone, wallet, etc.**
- **5 minute passing period limits the time you have to talk and socialize in the halls. Use your time wisely when going to your locker and take the best possible routes when going from class to class.**
- **Teachers will close their doors as soon as the tardy bell rings. In order to be counted on time your entire body must be inside the classroom door before the tardy bell begins to ring. NO EXCEPTIONS!!!!!!!**

LOCKERS

- Regular sized back packs are allowed on campus for educational use only.
- No gym bags or oversized purses are allowed in the school at any time.
- No one shares a locker. You are responsible for anything found in your locker. Do not give your combination to anyone.
- Report any locker issues to the Assistant Principal's office.

DRESS EXPECTATIONS

SHORTS/PANTS/SKIRT POLICY

- Skirts, shorts and dresses can be no shorter than 3 inches above the top of the knee while standing.
- All bottom attire must be worn at waist level. That means no sagging. Students with sagging bottoms will be given a cinch tie. Students refusing to wear their bottoms at waist level will be sent to ISS.
- Pants with holes, fake patch holes, and cuts are not allowed.
- Skin tight clothing is not allowed.
- See through skirts must be worn with the appropriate undergarment.

SHIRTS/BLOUSES/TOPS POLICY

- Spaghetti straps, tube tops, halter tops, single strap tops, backless tops, muscle shirts, and tank tops are not allowed.
- Any sleeveless shirt (including camisoles) must be covered by an outer shirt or jacket.
- See-through blouses/shirts must be worn with the appropriate undergarment
- Tops that are so short to expose the waist are not allowed.
- Fitted sweat tops, sweaters, and sweater vests may be worn as long as they are over a t-shirt or shirt that is tucked into the pants or shorts.
- Anything extended past the mid-thigh is not allowed.
- The hood of any top or jacket must be tucked in.

SHOES POLICY

- **SHOES MUST BE WORN AT ALL TIMES FOR SAFETY AND HEALTH REASONS**
- **ALL FOOTWEAR WILL BE CLOSED TOE, PROPERLY TIED, BUCKLED, OR APPROPRIATELY SECURED.**
- **HOUSE SHOES, SLIDES, AND SLIPPERS ARE STRICTLY PROHIBITED**

UNACCEPTABLE APPAREL

- Costumes, pajamas, pajama jeans, tight-fitted jegging pants, tights and yoga pants
- Sleeveless shirts of any kind, see through shirts, cut-off clothes, tops with plunging necklines, or clothes with holes

OTHER UNACCEPTABLE APPAREL, CONT'D.

- Any clothing that is lewd, offensive, or obscene.
- Any clothing that advertises or depicts tobacco products, alcoholic products, or drugs.
- Any gang - related clothing.
- Head wear to include, but not limited to hats, caps, hoods, wave caps, sweatbands, scarves, picks, and combs.
- Sunglasses
- Bandanas are not to be worn or displayed on school property. They are not considered to be an acceptable part of a hairstyle

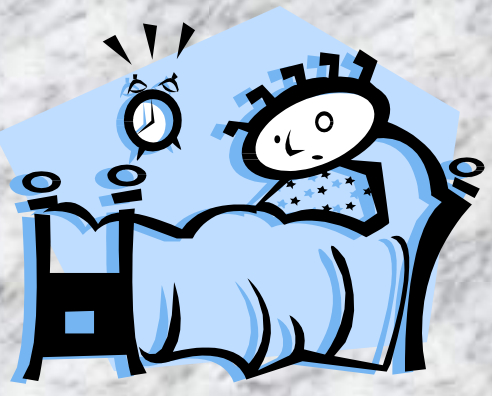
PIERCINGS, TATTOOS, AND HAIRSTYLES

- Limited to 2 per ear lobe
- No other visible piercing is allowed, **including tongue piercing.**
- Exposed tattoos are inappropriate for school and must be **covered at all times.**
- **Metal combs are not allowed on campus**
- Combs may not be worn in hair
- Only natural hair colors are acceptable.

DRESS CODE

- If it is determined that you are out of dress code, you will be given an opportunity to correct the problem.
- If it is not corrected, you will be assigned to ISS for the remainder of the day.
- Repeated offenses will result in more serious disciplinary action.

ATTENDANCE



YOUR ATTENDANCE AT SCHOOL IS CRITICAL! (PG. 25-26 SMSD STUDENT HANDBOOK)

- Students must comply with the minimum state attendance requirement which is 90% for each class in order to receive credit for the class. Students who miss 10 or more days within a semester or 3 or more days within a four week period are violating state attendance laws.
- An absence from school creates a disruption of learning. Excessive absences **WILL** result in a loss of credit and could delay your graduation

UNEXCUSED ABSENCES

- ***IF YOU HAVE THREE OR MORE UNEXCUSED ABSENCES IN A FOUR WEEK PERIOD, YOU AND YOUR PARENT/GUARDIAN WILL BE REQUIRED TO ATTEND COURT FOR TRUANCY.***

<u>YOU ARE CONSIDERED TRUANT:</u>

- IF YOU ARE ABSENT FROM ANY CLASS DURING THE DAY WITHOUT PERMISSION,
- IF YOU ARE ABSENT FROM SCHOOL WITHOUT WRITTEN PERMISSION FROM A PARENT OR GUARDIAN (PERMISSION MUST BE FOR A VALID REASON AND VERIFIABLE)

ABSENCE NOTES

- If you are absent you must bring a note to Ms. Misner in the Main Office on the day that you return to school but no later than the end of the third day upon returning from the absence.
- The note must be signed and dated by the parent/guardian, describe the reason for the absence, and include parent/guardian contact numbers.
- Failure to bring a note within three days will result in the absence being coded as unexcused.

ABSENCE NOTES

- If you are absent for an extracurricular activity, it is your responsibility to have all of your assignments done and ready to submit when you return, including tests.
- If you are involved in UIL/School activities, keep track of your days!

EXTENDED ABSENCES

- IF YOU ARE ABSENT FROM SCHOOL FOR FIVE CONSECUTIVE DAYS BECAUSE OF PERSONAL ILLNESS YOU MUST BRING A STATEMENT FROM THE DOCTOR OR HEALTH CLINIC VERIFYING THE ILLNESS OR CONDITION THAT CAUSED THE EXTENDED ABSENCE FROM SCHOOL.

IF YOU NEED TO LEAVE CAMPUS

- Unless you are 18 years of age, your parent or guardian must pick you up from the Main Office if you need to leave school early. Only the persons on your contact list will be allowed to pick you up from school. Encourage your parents to keep your contact information updated in the event of an emergency.

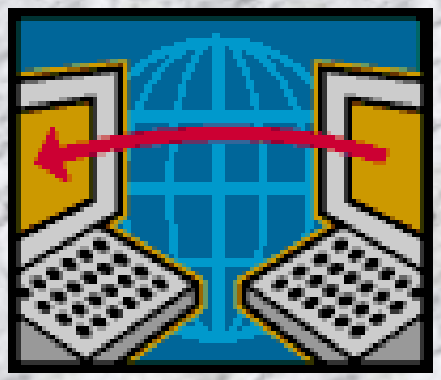
DRIVER'S LICENSE

- VERIFICATION OF ENROLLMENT (VOE)
- IN ORDER TO GET A VOE YOU MUST BE IN COMPLIANCE WITH THE 90% ATTENDANCE REQUIREMENT.
- IF YOU ARE NOT IN COMPLIANCE, YOU CANNOT OBTAIN YOUR VOE UNTIL YOU HAVE MADE UP YOUR ATTENDANCE HOURS.

ATTENDANCE CHECKS EACH DAY

- EACH PRINCIPAL RECEIVES A COMPUTER PRINT OUT OF ATTENDANCE EACH DAY.
- IF YOU MISS ONE OR MORE PERIODS DURING THE DAY YOU WILL BE CALLED TO THE OFFICE TO EXPLAIN YOUR ABSENCE.
- UNEXPLAINED ABSENCES FROM CLASS ARE CONSIDERED TRUANCY AND YOU WILL RECEIVE A DISCIPLINE CONSEQUENCE.

TECHNOLOGY & COMPUTER USAGE



COMPUTER USAGE

Electronic Communications

- Students shall not use a computer for any unlawful purposes including: cyber-bullying, threatening, harassing, or damaging another person's reputation.
- ***Even if the offense is initiated off school property***

TELECOMMUNICATIONS POLICY

- Students can possess personal mobile telephones for safety purposes.
- ***However, these devices must be turned off during the instructional day if they are not being used for instructional purposes as deemed by the teacher.***
- The use of mobile telephones or any advice capable of capturing images is prohibited at a school related or school sponsored program.
- If a student uses a telecommunications device without authorization during the school day, the device will be confiscated and **<u>will only be returned to the parent</u>**. Parents must pay $15 to get the device back.

OTHER PROHIBITED ITEMS

STUDENTS SHALL NOT POSSESS OR USE:

- FIREWORKS OF ANY KIND, SMOKE OR STINK BOMBS, OR ANY OTHER PYROTECHNIC DEVICE;
- A RAZOR, BOX CUTTER, CHAIN, OR ANY OTHER OBJECT USED IN A WAY THAT THREATENS OR INFLICTS BODILY INJURY TO ANOTHER PERSON;
- A "LOOK-ALIKE" WEAPON;
- AN AIR GUN OR BB GUN;
- AMMUNITION;
- A STUN GUN;
- A POCKETKNIFE OR ANY OTHER SMALL KNIFE;
- MACE OR PEPPER SPRAY;
- PORNOGRAPHIC MATERIAL;
- TOBACCO PRODUCTS OR ELECTRONIC CIGARETTES;
- MATCHES OR A LIGHTER;
- A LASER POINTER FOR OTHER THAN AN APPROVED USE; OR
- ANY ARTICLES NOT GENERALLY CONSIDERED TO BE WEAPONS, INCLUDING SCHOOL SUPPLIES, WHEN THE PRINCIPAL OR DESIGNEE DETERMINES THAT A DANGER EXISTS. (FOR WEAPONS AND FIREARMS SEE DAEP PLACEMENT AND EXPULSION.)

SEMESTER EXEMPTIONS

1. Number of exemptions is dependent on grade level.
2. **No more than four (4)** absences per semester per class allowed (excused, unexcused, and medical).
3. No assigned ISS, out-of- school suspension, or SAC during the semester.
4. Must not have any outstanding office-assigned detentions.
5. Must be clear of all fines and fees.

Grade	Fall Semester	Spring
12th	4	All**
11th	2	3
10th	2	3
9th	0	2

SEMESTER EXEMPTIONS

FALL SEMESTER:

REGULAR AND PRE AP CLASSES MAY EXEMPT AN EXAM IF:

1. STUDENT MEETS ABOVE GENERAL EXEMPTION CRITERIA.
2. STUDENT'S SEMESTER GRADE AVERAGE IS **80** OR ABOVE.

PLEASE NOTE: STUDENTS MAY NOT EXEMPT A STAAR TESTED CLASS THIS SEMESTER.

AP CLASSES MAY EXEMPT WITH OPTION 1 OR OPTION 2:

OPTION 1:

1. STUDENT MEETS ABOVE GENERAL EXEMPTION CRITERIA.
2. STUDENT'S SEMESTER GRADE AVERAGE IS **90** OR ABOVE.

PLEASE NOTE: STUDENTS MAY EXEMPT THE SAME EXAM IN SPRING.

OPTION 2:

1. STUDENT MEETS ABOVE GENERAL EXEMPTION CRITERIA.
2. STUDENT IS IN A ONE SEMESTER AP COURSE (AP GOV., AP COMPARATIVE GOV., AP ECONOMICS, AP PHYSICS C: MECHANICS)
3. PRE-REGISTERS, PAYS (PRIOR TO THE END OF THE FALL TERM), AND AGREES TO TAKE THE CORRESPONDING AP EXAM IN MAY.
4. STUDENT'S SEMESTER GRADE AVERAGE IS **75** OR ABOVE.

PLEASE NOTE: STUDENTS WHO USE THEIR AP EXEMPTION IN THE FALL AND CHOOSE NOT TO TAKE THE AP TEST IN MAY WILL BE SUBJECT TO TAKING A MAKE-UP SEMESTER EXAM IN THE SPRING. REFUNDS WILL NOT BE GIVEN FOR STUDENTS WHO REGISTER AND DO NOT TAKE THE AP TESTS.

WHAT DOES IT MEAN TO BE EXCELLENT?

SPARTANS:

- **STRIVE TO DO THEIR BEST ACADEMICALLY**
- **REPRESENT STAFFORD IN A CLUB, ORGANIZATION, OR SPORT**
- **SET GOALS**
- **ALWAYS IMPROVE**
- **ALWAYS PERSEVERE**
- **ALWAYS FOLLOW THE RULES IN THE STUDENT CODE OF CONDUCT**